DIRECTORATE OF QUALITY ENHANCEMENT
SINDH AGRICULTURE UNIVERSITY
TANDOJAM

ACTIVITY CALENDAR FOR YEARLY PROGRESS REPORT (YPR) TARGETS 2023-24

S. No.	Parameter	Targets for YPR 2023-24 (1st JULY 2023 to 30th JUNE 2024)	Tentative Activity Period
1	Progress against Institutional Performance Evaluation	**Piloting of Selected DAIs on Revamped RIPE** HEC will conduct piloting of RIPE on selected DAIs. • 22 DAIs those were part of Consultative process during finalization of draft framework have been selected (list of 22 DAIs attached). However, any university from these 22 may voluntarily withdraw from Piloting by 30th October, 2023 • 20 DAIs will be selected from the DAIs that volunteer their services for Piloting, for which QEC must send their consent by 30th October, 2023. In case of more than 20 DAIs volunteer their services, the authorities will finalize 20 DAIs (while considering regional/discipline wise representation etc.) and all volunteer DAIs would be informed accordingly. DAIs finalized for piloting must conduct RIPE on mutually agreed dates, in case of failure to conduct RIPE, the DAI will get ZERO marks. However, if QAA/HEC could not conduct RIPE in FY 2023-24 after mutual consent then marks will be normalized. **DAI role in Piloting** • Preparation and Submission of Institutional Performance Report (IPR) as per QAA guidelines (extensive training will be provided by QAA). • Facilitation in smooth conduct of Piloting, including; close coordination with QAA team, Pre visit, on-visit and Post visit support etc. **Self RIPE by DAIs** For those DAIs who would not be selected for piloting by HEC, need to conduct piloting of RIPE process by their own, for which QAA will provide detailed training and mechanism. • Preparation and Submission of Institutional Performance Report (IPR) as per QAA guidelines (extensive training will be provided by QAA). • Conduct piloting visit as per the guidelines provided by QAA	**Nov-2023** **Feb-2024** **Mar-2024** **Feb-2024** **Mar-2024**

		Targets of CQI (Continuous Quality Improvement) 04 marks • Status of corrective actions taken so far for Self IPE of 2022-23 and execution plan for other corrective measures. • If HEC has conducted the IPE in 2022-23, then the university need to evaluate the implementation status of that report in the Self IPE of FY 2023-24 and submit its implementation status to HEC as part of the YPR.	**Apr-2024** **N/A**

2	Progress against Program Self-Assessment	As per attached SAR Target Policy
		
		SAR Target Policy for YPR 2023-24 for Main Campus, Sub-Campus and Affiliated Colleges/ Institutes for each DAI is mentioned in separate excel sheets (attached)
		
		Targets of CQI (Continuous Quality Improvement) 08 marks
		
		i. **Corrective actions (4 marks)**
		• Status of corrective actions taken on all SARs completed till 2022-23. If there are some corrective actions pending in any program, please give the reasons for not implementing the corrective actions
		ii. **Actions taken on the online feedback survey reports of 2022-23 (4 marks)**
		• All surveys must be conducted online through an effective digital platform.
		• All the survey results must be analyzed through effective analytical tools.
		• Response rate for each survey (PROGRAM WISE) for 2023-24
		     o Course Evaluation by Student
		     o Teachers' Evaluation by Student
		     o Graduating Student Survey
		     o Alumni Survey
		     o Employer Survey
		     o Course Evaluation by Teacher
		• Measures taken to enhance the response rate
		• Consolidated analysis report of Students satisfaction survey of 2022-23 and measures taken to address the findings of:
		     o Course Evaluation
		     o Teacher's Evaluations
		• Consolidated analysis report of graduating and alumni survey of 2022-23 and measures taken to address the findings of these surveys
		• Consolidated analysis report of employer's survey of 2022-23 and measures taken to address the findings of these surveys for each program
		• Consolidated analysis report of Teacher's evaluation of course of 2022-23 and measures taken to address the findings of these surveys
			Upto Jun-2024
			
			Mar-2024
			
			Mar-2024
			
			Up to Apr-2024
			
			Jan-2024
			
			Jan-2024
			Feb-2024
			
			Mar-2024
			
			Apr-2024
			
			Apr-2024

3	Accreditation	All programs offered by the university either at Main Campus, Sub Campus or any affiliated college that fall under purview of any Accreditation Council need to be accredited/reaccredited from the respective council. *Note: The Accreditation must be valid on 30th June, 2024 for all programs*	**Nov-2023 to Apr-2024**
4	Ph. D. Program Review and MS/M. Phil & Equivalent Program Review	**Program Review by HEC** HEC will conduct Program Review of selected DAIs (55 DAIs for which letters have already been sent to Head of DAIs) for which the DAIs have been informed accordingly (list of 55 DAIs attached). • Any DAI who has been selected for Program Review and its Review not conducted due to delays at the DAI end, then it would get ZERO marks out of 14. • However, if any DAI cannot be evaluated by HEC till 30th June, 2024, i.e. HEC communicated the dates of Program Review after mutual consent and couldn't conduct due to any reason then all the 08 marks of Review i.e. 4 each for MS/M.Phil. Review and Ph.D. Review will be normalized. **Self-Review** All other DAIs have to conduct Self Review in 2023-24 • Updating of data related to all MS/M.Phil./Equivalent and Ph.D. programs as per the given templates • Conduct PhD Program Review and MS/M. Phil & Equivalent Program Self Review in the same fiscal year i.e. from 1st July, 2023 to 30th April, 2024 (as given in the revised criteria) • If HEC has conducted the Program Review in 2022-23, then the university needs to evaluate the implementation status of that report in the Self Review and submit compliance report to HEC (along with YPR) • SPGPR report must contain the details of all MS/MPhil/P.h.D gone through self-review. **Targets of CQI (Continuous Quality Improvement) 03+03 marks** • Submission of implementation plan against PGPR report (in both cases Self PGPR & HEC Review) • If HEC conducted the review in 2022-23, the corrective measures taken against the report of HEC and whether HEC is satisfied with compliance report or not. • If Self Review, status of corrective measures taken against the self-review report of 2022-23. **For those DAIs that have sub-campuses that are offering MS/M.Phil./Equivalent and/or Ph.D. programs need to perform the self-Review at each sub campus separately and share separate reports and corrective measures taken against review. Marks will be divided equally to Main campus and to all applicable campuses.**	**Already Conducted by HEC during 2022-23** **Mar-2024** **Mar-2024** **Mar-2024** **Apr-2024** **Apr-2024** **N/A**

	Launching of New PhD Programs and MS/M. Phil & Equivalent Programs after October, 2013	• NOC must be obtained for all those programs that have been started/ launched after October 2013. • No program should be started without obtaining NOC. • The NOC must also be obtained for programs offered in any sub-campus. • As per HEC instructions no Affiliated College can offer any MS/M.Phil. & Ph.D. Program.	**Up to Jun-2024**
5	Functioning of QEC Secretariat	**For 5.1** • Total Number of Sanctioned Positions of QECs at Main Campus along with details • Total Number of Sanctioned Positions for QECACs unit (applicable on those universities that have Affiliated Colleges) • Total Number of Sanctioned Positions of QECs at each Sub-campus (if applicable) along with details • Details of permanently filled positions against Sanctioned Positions (for Main campus, sub campus and QECAC) • Details of transfers/placements/contracts against sanctioned positions • Details of Additional Charge/Current Charge/Acting Charge against sanctioned positions • Numbers & details of non-sanctioned positions (where staff is working) **For 5.2, 5.3 as mentioned in the revised criteria.** **For 5.4** **5.4.1** To Conduct Awareness Seminar/Conference/Workshop on Quality Assurance by university for its QEC staff/ students/faculty involving internal resource person. **5.4.2** To Conduct Awareness Seminar/Conference/Workshop on Quality Assurance by university for its QEC staff/ students/faculty involving External resource person. **For 5.5** Active Membership of QEC in all Statutory bodies as mentioned in the assessment criteria & Evidence of Invitation & Participation of Representative of QEC in all meetings of statutory bodies (mentioned in assessment criteria 5.5) held in 2023-24. **For 5.6** **5.6.1** To Contribute in a national QA related event. **5.6.2** To contribute in an international QA related event. **5.6.3** To participate in a national QA related event. **5.6.4** To participate in an international QA related event. **For 5.7, as mentioned in the revised criteria.**	**Jun-2024** **N/A** **Jun-2024** **Jun-2024** **Jun-2024** **Jun-2024** **N/A** **Nov-2023 to Apr-2024** **Dec-2024 and Mar-2023** **Up to Apr-2024** **Up to Jun-2024** **Mar-2024**

		For 5.8: QEC setup need to be established and functional in all Sub-Campuses	**Already Established**
		For SARs at sub-campus SAR Target Policy for YPR 2023-24 for Main Campus, Sub-Campus and Affiliated Colleges/ Institutes for each DAI is mentioned in separate excel sheets (attached).	**Up to Jun-2024**
		Accreditation is mandatory for all academic programs offered at any sub campus fall under purview of any accreditation council.	**Nov-2023 to Apr-2024**
		For 5.9: QEC setup need to be established and functional in all affiliated colleges.	**N/A**
		For SARs at affiliated colleges SAR Target Policy for YPR 2023-24 for Main Campus, Sub-Campus and Affiliated Colleges/ Institutes for each DAI is mentioned in separate excel sheets (attached).	**N/A**
		Accreditation is mandatory for all academic programs offered at any affiliated college fall under purview of any accreditation council. **In case any campus or affiliated college is disaffiliated from the provided list of campuses or affiliated colleges of 2022-23 then proper notification of disaffiliation need to be provided**	
6	Implementation of HEC(QA) Polices and criteria's	**6.1** As already explained in the revised criteria for Assessment of QECs **6.2** As already explained in the revised criteria for Assessment of QECs **6.3** Adoption and Implementation of Graduate Education Policy (GEP-2023)	**Up to May -2024**