



UNDERGRADUATE ADMISSION POLICY 2022-23

Sindh Agriculture University Tandojam

ADMISSION POLICY (UNDERGRADUATE PROGRAMS 2022-23)

Admission Policy Committee

1. Prof. Dr. Fateh Muhammad Mari, Vice Chancellor, SAU Tandojam	Chairman
2. Prof. Dr. Khalil Ahmed Ibupoto Vice Chancellor, SAU Abdul Latif University, Khairpur	Member
3. Dr. Bhai Khan Shar, Vice Chancellor, SABS University of Art, Design Heritage Jamshoro	Member
4. Pro Vice Chancellor, SAU, Campus @ Umerkot	Member
5. All Deans of Faculties, SAU Tandojam	Members
6. Prof. Dr. A. Q. Mughal, Emeritus Professor, SAU Tandojam	Member
7. The Advisor (Academics) to Vice-Chancellor	Member
8. The Advisor (P&D) to VC, SAU, Tandojam	Member
9. The Principal, KCAET, Khairpur	Member
10. The Principal, SZABAC, Dokri	Member
11. The Director, Advanced Studies	Member
12. Mr. G. M. Qureshi, Registrar, SAU	Member
13. The Controller of Examinations, SAU, Tandojam	Member
14. The Director Admission (Undergraduate Programs) SAU, Tandojam	Member/Secretary

GENERAL INSTRUCTIONS

1. Admissions to the First Year for all the degree programs are made according to the policies and rules, framed by the authorities of the University from time to time. The rules mentioned in this prospectus are subject to revision by the competent authority as and when deemed necessary and without any notice. The number of seats has been fixed as shown in Tables (7 to 14). There are other categories of candidates who are also eligible for admission, which are described in detail in the subsequent clauses.
2. In case a candidate provides incorrect information and/or false certificates / documents detected before or at any stage after admission, his/her admission shall be cancelled.
3. An applicant registered with any other University / Institution / College, if selected at Sindh Agriculture University, Tandojam, SZABAC, KCAET and SAU Campus Umerkot shall be admitted only after his / her cancellation of registration / admission in other academic institution. Any proof of dual admission shall result in cancellation of admission at Sindh Agriculture University Tandojam, SZABAC, KCAET and SAU Campus Umerkot.
4. An applicant previously admitted at any other University / Institution but rusticated / debarred before applying for admission at Sindh Agriculture University Tandojam shall not be considered for admission at this university.
5. An applicant convicted of moral turpitude shall not be considered for admission.
6. The hostel accommodation is not the liability of the University and shall only be provided subject to the availability of space

Rules and Procedures for Admission to Undergraduate Degree Programs

I. ADMISSION

- i. Following rules shall apply to candidates seeking admissions to B.Sc. (Agri.) Hons., D.V.M; BE. (Agri.); BSIT. (Hons.), B.Sc. (Hons.) Food Sciences and Technology, BS in Fisheries & Aquaculture, BS in Dairy Technology, BS in Poultry Sciences, BS in English Language & Literature, BS in Computer Sciences, BS in Software Engineering, BS in Environmental Sciences and BS in Agro-Industrial Engineering Technology at SAU Main Campus & its Constituent Colleges/Campus.

II. ELIGIBILITY

1. Minimum requirements of admission shall be Intermediate (Pre-Medical, Pre-Engineering, Pre-Computer/General Science and FA/F.Sc) in annual examination **2022** or earlier upto **2018** or an equivalent qualification with at least **50%** marks. This condition applies to all merit, self-finance as well as reserved seats and specified quotas. However, the eligibility for B.E. (Agri.) degree program shall be **60%** marks in Intermediate (Pre-Engineering). Rural/Urban quota shall however strictly be observed for reserved seats of various districts of Sindh province.
2. Candidates who have passed Diploma of Associate Engineer (DAE) from any recognized Board of Technical Education in Pakistan in any approved discipline (e.g., Civil, Electrical, Mechanical & Chemical) with atleast 50% marks are eligible to apply for admission to BS in Agro-Industrial Engineering Technology degree program. However, the condition of passing year does not apply to DAE holders seeking admission to BS in Agro-Industrial Engineering Technology.
3. Candidates appearing/passing Intermediate (Pre-Medical, Pre-Eng. and Pre-Computer/General Science) in the supplementary Examination **2022** shall not be eligible; however, candidates passed their Intermediate in supplementary examinations during the years **2018, 2019, 2020, and 2021** will be considered for admissions.
4. Candidates with Intermediate:
 - a. Pre-Medical Group shall be eligible for admission to D.V.M., BS in Fisheries & Aquaculture, Dairy Technology and Poultry Sciences, Faculty of Animal Husbandry and Veterinary Sciences.
 - b. Pre-Engineering Group shall be eligible for admission to B.E. (Agri.), in the Faculty of Agricultural Engineering and Khairpur College of Agricultural Engineering & Technology (KCAET).
 - c. Both Pre-Engineering & Pre-Medical Groups shall be eligible for admission to B. Sc (Agri.) Hons. at the ratio of 80:20 (80% Pre-Engineering, 20% Pre-Medical) in the Faculty of Agricultural Social Sciences.
 - d. Intermediate/FA/F.Sc shall be eligible for admission to BS in English Language & Literature in the Faculty of Agricultural Social Sciences & SAU Campus Umerkot.
 - e. Both Pre-Medical & Pre-Engineering Groups shall be eligible for admission to B.Sc. (Agri.) Hons. in the Faculties of Crop Production, Crop Protection, SZABAC, KCAET & SAU Campus Umerkot at the ratio of 80:20 (80% Pre-Medical, 20% Pre-Engineering).
 - f. Pre- Computer Group/General Science will be given priority for admission to BSIT. (Hons.) BS in Computer Sciences and Software Engineering. However, for vacant seat(s), Pre-Engineering/Pre-Medical groups shall be eligible at the ratio of 80:20 (80% Pre-Engineering, 20% Pre-Medical).
 - g. Pre-Medical, Pre-Engineering & Pre-Computer/General Science Groups shall be eligible for admission to B.Sc. (Hons.) Food Sciences & Technology at the ratio of 65:30:05 (65% Pre-Medical, 30% Pre-Engineering & 5% Pre-Computer/General Science).
 - h. Pre-Engineering/DAE shall be eligible for admission to BS in Agro-Industrial Engineering Technology in the Faculty of Agricultural Engineering, SAU, Tandojam at the ratio of 50:50 (50% for Intermediate and 50% DAE).

- i Pre-Medical, Pre-Engineering & Pre-Computer/General Science Groups shall be eligible for admission to BS in Environmental Sciences at the ratio of 50:40:10 (50% Pre-Medical, 40% Pre-Engineering & 10% Pre-Computer/General Science).
5. Admission of Sindh-domiciled candidates shall be made according to district quota. The selection of candidates from district quota shall be 80% from rural and 20% from urban areas. However the selection of candidates in BS programs of various disciplines shall be made on divisional quota at the ratio of 70% from Rural and 30% from Urban areas. Urban areas in each district/division will be confined to Municipalities / Corporations as determined by the revenue department and the rest of the areas will be considered as rural. However, seats falling vacant either from rural or urban quota shall be filled within district/division.
 6. Vacant seats from the quota of any one or more districts of a division shall be filled in from amongst the remaining candidates of the other districts of that division in order of their merit. In all cases, 80:20 ratio (rural 80%: urban 20%) shall be maintained. However, the seats still falling vacant (either urban or rural) shall be filled within division. Even after observing the above formulations, any seat falling vacant shall be filled on overall merit basis at provincial level.
 7. In case of marks being equal between two or more candidates, selection will be made based on marks obtained in pre-admission test.
 8. Admission of candidates from Baluchistan, Khyber Pakhtunkhwa, Gilgit-Baltistan, FATA and AJK shall be made on the recommendations of their respective Governments / Authorities in accordance with the rules as laid down in the Admission Policy. The admission of such candidates shall be limited to the number of seats allocated for that province. Direct application shall not be entertained. The final merit of nominated candidates shall be determined by Sindh Agriculture University Tandojam.
 9. Candidates from Baluchistan province shall be nominated by the Government of Baluchistan:
 - a. Candidates belonging to Baluchistan province and nominated by the Department of Livestock, Government of Baluchistan shall be considered for admission against reserved seats in the Faculty of Animal Husbandry & Veterinary Sciences. It is advisable that the nominating department shall nominate atleast five candidates for each reserved seat (i.e., 30 candidates may be nominated against 6 six reserved seats). The final merit of nominated candidates shall be determined by Sindh Agriculture University Tandojam.
 - b. Candidates belonging to Baluchistan province and nominated by the Department of Agriculture Extension, Government of Baluchistan, shall be considered for admission against reserved seats in the faculties of Crop Protection, Crop Production, Agricultural Social Sciences, Agricultural Engineering, Information Technology Center, and Institute of Food Sciences & Technology. It is advised that the nominating department shall nominate at least five candidates for each reserved seat (i.e., 200 candidates may be nominated against 40 reserved seats). The final merit of nominated candidates shall be determined by Sindh Agriculture University Tandojam.
 10. Nomination /replacement of candidates for admission against reserved seats made by the concerned nominating agencies and received by university after the closing date shall not be entertained / accepted.
 11. In case of reserved quota for Defense Personnel, the nominations shall be made by General Headquarter Rawalpindi/Naval Headquarter Islamabad.
 12. The candidates from Province of Punjab may apply directly for their admission against reserved seats.
 13. In case of quota reserved for the dependents of regular employees of Sindh Agriculture University Tandojam/ Constituent college(s) / Sub-Campuses, only the sons, daughters, real brothers/sisters shall be eligible to compete for the reserved seats, provided their parents have put in 2 years of continuous regular service in the University (in-service or retired/expired). However, preference shall be given to sons / daughters.
 14. The candidates on sports quota shall be recommended for admission by the selection committee to be constituted by the Vice Chancellor. However, these seats are reserved only for candidates domiciled of various districts of Sindh Province. The candidates who have applied for admission and admitted under self-finance scheme shall not be considered to compete for admission against sports quota.
 15. In case the selection of candidates is made in the faculty other than the first choice of candidate as per first selection list, they shall have to seek registration by paying prescribed amount of fee, if they want to be considered against waiting list and if they are interested to seek admission in discipline higher up in preference order, failing which they shall lose their right of admission and they shall not be considered for admission for the next selection list(s) even though they possess higher score of marks.

- Candidates desire to retain the discipline/faculty where they have been selected, they may do so by submitting handwritten application with fees of Rs. 200/- to be deposited in the university account through bank challan within 07 (seven) days from the date of announcement of list positively to the Director, Admissions (Undergraduate).
16. Any candidate who fails to give option of choices for his/ her selection as prescribed in the admission form, the selection of candidate will be made / determined by Admission Committee in the faculty as deemed appropriate as per merit which shall be treated as final.
 17. The candidate(s) who have got admission by paying prescribed amount of fee against merit quota seats and want to get their provisional admission cancelled; he / she shall be entitled to get refund of fee as per approved HEC policy.
 18. There shall be no refund of self-finance fees **after the admission process is over**. However, the candidate gets admission earlier under the self-finance scheme but later, he / she is considered/allowed admission on merit, he / she shall be entitled to get self-finance fee as well as extra / excess amount of registration fees refunded.
 19. All the candidates must produce marks certificates of S.S.C., H.S.C., Domicile, PRC and other required documents in original at the time of admission/registration which will be returned after necessary verification except intermediate marks certificate.
 20. The candidates who apply for admission on the basis of fake certificate/documents (detected before or after their admissions) shall be prosecuted under criminal law and their admission shall be cancelled. Additionally, they may also be debarred for a period of three years for future admission and all payments made to the University shall be forfeited in favor of the University.
 21. Those candidates, who were admitted to any other institute/university before applying for admission at Sindh Agriculture University and its Constituent Colleges/Campus and were rusticated, debarred or their admissions were cancelled, shall not be considered for admission in the University. Additionally, if the candidates withhold/hidden information regarding such a disciplinary action and they were granted provisional admission; their admission will be cancelled immediately after ascertaining such facts. Those candidates who have been convicted involving for moral turpitude shall also be refused admission in the University/Constituent Colleges/Campus.
 22. All the interested candidates who wish to get admission to bachelor's degree program for the academic year **2022-23** may visit admission portal (<https://sau.edu.pk/undergraduate/>). The candidates shall have to pay Rs. **3000/-** (non-refundable) as registration/processing fee through challan in any branch of HBL. The candidate shall be required to send the printed copy of the admission form along with four (04) recent passport size photographs & paid bank challan of prescribed/required amount of fees through surface mail up to closing date to the Director Admissions (Undergraduate Programs), Sindh Agriculture University Tandojam.
 23. The candidates desiring to compete against reserved seats of Sports Quota shall have to fill/complete separate online admission form with relevant sports certificates. The receipt of Rs. **3000/-** (non-refundable) towards cost of admission form/registration/processing fee must be submitted within the stipulated time. Single form filled and submitted for sports quota, shall be considered only for district merit quota seats.
 24. Candidates applying for admission at Sindh Agriculture University and its constituent College(s) or Campus against seats reserved under self-finance scheme shall deposit prescribed amount of fees through bank pay order in advance. There is no separate form for admission on a self-finance basis. They simply need to tick (✓) the self-finance option (☐) given in online form.

III. ADMISSION FORM

25. Call for admissions advertised in the prominent newspaper of national and regional repute as well as on the University website sau.edu.pk. The candidates who intend to apply for admission must follow the guidelines mentioned on the SAU website sau.edu.pk. A valid email address is mandatory to complete the registration process. The candidates are required to deposit the admission processing fee in any branch of Habib Bank Ltd. The candidate has to upload the scanned copies of all the required documents and a copy of paid bank challan as indicated. The Sindh Agriculture University authorities after receipt of application and admission processing fee will email admit slips to candidates for pre-admission test. The candidate has to print the admit slip and bring the same on the day of pre-admission test along with

original CNIC/B-Form. The appearance/passing in the pre-admission test does not mean the candidate is eligible for admission. The eligibility of the candidate for admission is decided by the University after scrutinizing the documents provided by the candidates. The eligibility criteria for admission is given above in Clause-II. Since the admission form is a legal document, any wrong information provided therein or tempering it in any other way is illegal and may result in rejection of the form out rightly.

IV. PRE-ADMISSION TEST

26. In accordance with the policies adopted by the Federal as well as Provincial Governments, all the eligible candidates applying under all categories except nominees of Armed Forces/Overseas, shall compulsorily have to appear in a University Pre-admission Test. Candidates having secured less than 20% marks in pre-admission test, shall not be eligible for admission at the University/Constituent Colleges/Campus.
27. Test shall be conducted in four subjects, with subject-wise weightage, number of questions and marks as shown below:

Subject	No. of Questions	Marks	Time
Physics	25	25	100 minutes
Chemistry / Computer	25	25	
Biology / Math's	25	25	
English & General Knowledge (80:20%)	25	25	
Total	100	100	

28. The Final merit list of the candidates for each district/category is prepared by calculating their overall merit, based on the marks obtained in each of the following examinations, multiplying them with the respective weightage and adding the result to calculate the "Composite Percentage Number" as described below:-

Examination	Multiplying Weightage
a) Matriculation	0.10
b) Intermediate	0.40
c) Pre-Admission Test	0.50

29. Twenty (20) Marks for Agriculture subject as Third Component in Matriculation examination shall be added to the total marks obtained in matriculation and the percentage shall be calculated for such candidates.
30. One percent (01%) of the aggregate marks for each year shall be deducted from the total marks of Intermediate Science/ equivalent examination if the examination was passed before 2022.
31. Twenty (20) Marks for Hafiz-e- Qur'an shall be added to the total marks obtained in the Intermediate Science examination and then the percentage shall be calculated for such candidate.

V. IDENTITY CARD

32. The students, after being allowed admission at the University / College / SAU Campus, will be issued identity cards. It is necessary for the students to keep their valid identity cards with them while attending the classes, traveling in the point buses and/or staying at the campus.

VI. RE-ADMISSION POLICY

33. Those students who remained absent from their classes are examinations for any reasons, will be considered for re-admission in the appropriate semester where they left their study program, with the appropriate batch subject to application of other relevant rules, provided the application for re-admission shall be routed through the Dean/ Coordinator/ Principal/ Director of the Faculty/ College/ Campus concerned giving the cogent reasons.

VII. REGISTRATION FORM

34. The students seeking admission in each subsequent semester shall pay fees through bank challan in the relevant University/College(s)/Campus account(s) and shall submit their registration forms duly completed in all respects in the relevant University / College / SAU Sub-Campus Branch within

stipulated time. In case any student who pays registration, fees but fails to submit registration form in the relevant University /College / SAU Campus Branch, he / she shall be charged 50% of the late fees chargeable at the time when he/she submits the registration form in the relevant University/ College / SAU Campus Branch.

VIII. MIGRATION RULES AND REGULATIONS

35. a. Regulations governing the admission of students to the Sindh Agriculture University, Tandojam by migration from other Universities or Institutions.

Subject to the provisions of Regulations, the Vice Chancellor may admit a student to the University by migration from other Universities or Institutions according to the regulations.

- i. No student shall be admitted to first year class by such Migration.
 - ii. Admission by migration to classes other than first year shall not be allowed ordinarily after the expiry 3 weeks from the commencement of the session.
 - iii. No student shall be admitted by migration from a University or HEIs in Pakistan unless he produces a “no objection certificate” and good moral character certificate to the effect that the student has not been debarred from taking University Examination and suspended or not expelled or rusticated from the University or institution from which he/she intends to migrate and that no disciplinary action is pending against him/her.
 - iv. An application for admission by migration shall be accompanied by detailed marks certificates showing the examinations passed by a student including Intermediate (Pre-Engineering, Pre-Computer & Pre-Medical Groups) B.Sc. /B. E & DVM exam: based on which he/she secured original admission in the parent University or Institution.
 - v. The migration of the students belonging to HEC recognized Universities/Institutes of Sindh Province including constituent Colleges / Sub-Campus of SAU shall be allowed on the payment of Rs. **500,000/-** for AH&VS, Rs. **300,000/-** for FAE & Rs. **200,000/-** for CPD, CPT, FASS respectively to the Sindh Agriculture University Tandojam, while students belonging to HEC recognized Universities/Institute of other than Sindh Province would be required to pay Rs. **1,000,000/-** for AH&VS, Rs. **700,000/-** for FAE & Rs. **500,000/-** for CPD, CPT, FASS respectively as migration fee and submit the “**No Objection Certificate**” (NOC) of the parent University/Institutes.
 - vi. The student seeking admission by migration shall have to pay fee for registration and examination for each semester of the pertinent degree program as applicable to other students at SAU.
 - vii. That in addition to fee for admission by migration, the interested student shall have to pay Rs.5,000/- (Rupees five thousand) only as case processing fees (non-refundable) with application for admission by migration.
 - viii. That case for admission by migration shall be scrutinized through SAU Equivalence Committee and Credit hours Committee for determining its eligibility.
- b. No student admitted to any University or Institution against seats reserved for special categories shall be eligible for admission by migration.
- c. Only those students who possess academic record comparable Colleges/Sub-Campus with admission requirements of this University shall be considered for admission.

Note: -No student seeking admission to second year who is required to carry more than four papers of 1st year (50% theory and 50% Practical) of this University shall be considered for admission by migration.

- d. The grounds for migration shall constitute changes in circumstances which render it practically impossible for the student to continue his/her studies in his/her parent University or Institution.